



Relocation Connection
5646 Queensborough Drive
Atlanta, Georgia 30338
(800) 700-RELO * (770) 399-0892 * Fax (770) 804-1217

Initiation Form

Client Information

Corporation Name			
Corporate Contact		Phone #	
Employee Name			
Home Phone		Work Phone	
Old Address			
Destination City		Spouse Name	

File Information

Eligible Policy	
Business Unit/ loc #	

Domestic Relocation

<input type="checkbox"/> Home Marketing Assistance	<input type="checkbox"/> Mortgage Services (Normal Closing)
<input type="checkbox"/> Homefinding Assistance	<input type="checkbox"/> Temporary Living Assistance (day)
<input type="checkbox"/> Rental Assistance	<input type="checkbox"/> Commercial Real Estate Assistance
<input type="checkbox"/> Household Goods Move Management	<input type="checkbox"/> Banking Services
<input type="checkbox"/> Travel & Expense Management	<input type="checkbox"/> Spouse Job Counseling Services

International Relocation

<input type="checkbox"/> Homefinding Assistance
<input type="checkbox"/> International Resettlement Assistance (Driver's License, Social Security Card, General Cultural Assimilation)

Additional Services

<input type="checkbox"/> Group Move Management	<input type="checkbox"/> Policy Consulting (International)
<input type="checkbox"/> Policy Consulting (Domestic)	<input type="checkbox"/> Home Buyout Services

Authorization

Authorization Signature	
Total Cost	
Date	